




# Learning @ Cisco

## Data Collection Tool (DCT) – CLNSpace Student Guidelines



# Agenda

- 
- Cisco.com ID Creation steps for Candidates
  - DCT Student Verification Email
  - CLNSpace Candidate Emails

# Create cisco.com ID

## The Last Traffic Jam

We're building the Internet of Everything to confine the traffic jam to yesterday.

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# Enter Candidate Details in the Registration form.

Note: Use the same email address as the one where you would like to receive the digital kit access codes

Enter details and ensure you provide this email address to the Learning Partner to Register in DCT

Worldwide [change] | Log In | Account | Register | My Cisco

Products & Services | Support | How to Buy | Training & Events | Partners

## Register

\* indicates required fields

Language: English

### User ID

\* Business Email:

\* First Name:

\* Last Name:

\* User ID:

\* Password:

\* Re-enter Password:

### Contact Information

\* Country:

\* Company/Organization:

Job Role:

Job Level:

\* Phone Number:

\* Address:

Address 2:

\* City:

\* State/Province/Region:

\* ZIP Code/Postal Code:

I would like to receive communications about products and offerings from Cisco and its family of companies. I understand that I can unsubscribe at any time.

I would like to receive communications from approved Cisco business partners about their products and offerings.

### Security

\* Security Question 1:

\* Security Question 2:

\* Type the characters shown below:  Try a new code

By clicking Register, I agree to the use of my personal information according to the [Cisco Privacy Statement](#). I understand that my personal information may be transferred for processing outside my country of residence, where standards of data protection may be different.

[Contacts](#) | [Feedback](#) | [Help](#) | [Site Map](#) | [Terms & Conditions](#) | [Privacy Statement](#) | [Cookie Policy](#) | [Trademarks](#)

# Click Register

**Register**

\* indicates required fields

Language: English

**User ID**

Please use the same email address as the one where you would like to receive your digital kit access codes

\* Business Email:

\* First Name:

\* Last Name:

\* User ID:

\* Password:

\* Re-enter Password:

**Contact Information**

\* Country: UNITED STATES

\* Company/Organization:

Job Role: Account Manager

Job Level: Manager

\* Phone Number:

\* Address:

Address 2:

\* City:

\* State/Province/Region: CALIFORNIA

\* ZIP Code/Postal Code:

I would like to receive communications about products and offerings from Cisco and its family of companies. I understand that I can unsubscribe at any time.

I would like to receive communications from approved Cisco business partners about their products and offerings.

**Security**

\* Security Question 1: What is your dream car?

\* Security Question 2: What was your favorite toy as a child?

\* Type the characters shown below:  Try a new code

**Click Register**

By clicking Register, I agree to the use of my personal information according to the [Cisco Privacy Statement](#). I understand that my personal information may be transferred for processing outside my country of residence, where standards of data protection may be different.

[What are the benefits of registering?](#)

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# Click Activation link in the Candidate Email provided as part of Cisco.com Id Creation

The screenshot shows a Yahoo! Mail interface. The email subject is "Cisco Exam Registration and Email Validation". The body of the email contains the following text:

To me

**\*\*Please do not reply to this email\*\***

Hello dln test user5,  
You are receiving this email because you have registered for a Cisco training course and certification exam through an authorized Cisco Learning Partner.

By verifying your email address you acknowledge your participation in the bundle program, and acceptance to be contacted by Cisco and/or the partners of Cisco to receive exam eligibility notifications.

**Registration Details:**

**Candidate Name:** dln test user5  
**Registering Learning Partner:** Training Site - Resale Demo  
**Learning Partner Course Name:** test course name 1  
**Cisco Course Name:** \*Digital\* Interconnecting Cisco Networking Devices, Part 1 , \*Digital\* Interconnecting Cisco Networking Devices, Part 2  
**Valid Exam:**  
**Exam Code:** 200-120  
**Exam Name:** Cisco Certified Network Associate

By clicking the URL below you are:

- Validating your email address
- Confirming your registration for this authorized training program
- Validating your information for an exam opportunity with Cisco Test Delivery Partner

**Important:** If your name or the registration information above is incorrect, please do not click the URL below. Instead, contact the person who registered you for this course to make the correction.  
Otherwise, if the information above is correct, please click the URL below to validate your email address:

<http://tools-stage.cisco.com/lcdsp/verify.do?reg=2085878&veri=IKDHODPTXZFB106610LAKOVTAPCNOO>

A blue arrow points to the URL with the text "Click the link to validate your email".

# Cisco.com ID gets created

https://tools.cisco.com/IDREG/accountCreatedSuccess.do?id=5vO9hYjCWcwr8RL6SbxE4gUZDvfuVOU&locale=en\_US

Worldwide [change] Log In Account Register My Cisco

Products & Services Support How to Buy Training & Events Partners

## Register

**✓ Your Cisco Account has been created.**

Welcome cintest user

**Visit Cisco Account Profile**

- Update account information
- Add certifications
- Request permission to download software
- Select your preferred language

**Need customer or partner access?**

**Customers**

Associate your user ID with a contract number or bill-to ID. If you do not have a contract number, order services directly through our global network of certified partners

**Partners**

Associate your user ID with a partner company or register your company as a partner.

[Return to the page you started from](#)

[Contacts](#) | [Feedback](#) | [Help](#) | [Site Map](#) | [Terms & Conditions](#) | [Privacy Statement](#) | [Cookie Policy](#) | [Trademarks](#)

# Next Steps..

- Candidate must provide the Email address tied to the Cisco.com ID for Learning Partners to Register in Data Collection tool
- Learning Partners register Candidates in DCT using the Candidate email address.
- After Learning Partner registers candidates in DCT and past the DCT cancellation policy, the Candidates receive Verification email from DCT that is presented in the following screenshot.



# DCT Candidate Verification Email

**YAHOO! MAIL** Search Mail Search Web Home dln

Compose Delete Move Spam More

**Inbox (63)**

Drafts Sent Spam Trash Folders Smart Views Unread Starred People Social Travel Shopping Finance Recent

**Cisco Exam Registration and Email Validation**

To: me

**\*\*Please do not reply to this email\*\***

Hello dln test user5,  
You are receiving this email because you have registered for a Cisco training course and certification exam through an authorized Cisco Learning Partner.

By verifying your email address you acknowledge your participation in the bundle program, and acceptance to be contacted by Cisco and/or the partners of Cisco to receive exam eligibility notifications.

**Registration Details:**

**Candidate Name:** dln test user5  
**Registering Learning Partner:** Training Site - Resale Demo  
**Learning Partner Course Name:** test course name 1  
**Cisco Course Name:** \*Digital\* Interconnecting Cisco Networking Devices, Part 1 , \*Digital\* Interconnecting Cisco Networking Devices, Part 2  
**Valid Exam:**  
**Exam Code:** 200-120  
**Exam Name:** Cisco Certified Network Associate

By clicking the URL below you are:

- Validating your email address
- Confirming your registration for this authorized training program
- Validating your information for an exam opportunity with Cisco Test Delivery Partner

**Important:** If your name or the registration information above is incorrect, please do not click the URL below. Instead, contact the person who registered you for this course to make the correction.  
Otherwise, if the information above is correct, please click the URL below to validate your email address:

<http://tools-stage.cisco.com/lcdsp/verify.do?reg=2085878&veri=IKDHODPTXZFB106610LAKOVTAPCNOO>

Click the link to validate your email



# Cisco Learning Network Space (CLNSpace)

## Student Portal v2.0.1.0 & Online eReader

# CLNSpace Activation Info for Student Kit

- The course materials will be delivered to you through the Cisco Learning Network Space (CLNSpace) platform:  
<https://learningspace.cisco.com>
- You will receive an email with Subject:  
**Activation Info for Student Kit** with the part number of the kit
- The email will give you the URL to log in to the Cisco Learning Network Space along with the Access Code you will need to redeem your course material. (See yellow highlights in the sample email on next slide.)
- The email will also provide instructions on redeeming your Access Code and accessing your digital course material.
- The following slides will go through the process in detail.

# CLNSpace Activation Info for Student Kit

**From:** Cisco Learning Network Space [mailto:donotreply@eaascisco.com]

**Sent:** Wednesday, June 05, 2013 2:53 PM

**To:** jthestudent@serviceprovider.com

**Subject:** Activation Info for Student Kit TRNSK-801-D

Hello J. TheStudent,

This email confirms your registration along with vital information regarding your scheduled course, **Interconnecting Cisco Network Device, Part 1**.

In order to access your course materials, please perform the following steps:

1. [Register](#) for a Cisco.com ID if you don't already have one.

Important: Prior to registering, please review the pre conditions for a Cisco.com ID on the [Cisco Learning Network Space information page](#).

2. Log in to [Cisco Learning Network Space](#) using your Cisco.com ID.
3. Click 'My Content' tab in the top right area.
4. Copy your Access Code: **J39Ir2DVRJ163kXP1VKs**  
Please note: This code is specific to you and cannot be shared.
5. Paste your Access Code into the box on the right pane under 'Redeem your access code here.'
6. The redeemed content is populated in the main pane under 'My Content.'
7. Click the desired title in the 'My Content' list to launch the eReader.

For complete information on how to use the system, please visit the [Cisco Learning Network Space information page](#). We recommend that you log in before class and learn more about the [Cisco Learning Network Space](#) as well as review the Frequently Asked Questions.

If you have any additional questions, comments, or suggestions, please contact us at: [yourlearningprovider@learningprovider.com](mailto:yourlearningprovider@learningprovider.com)

Sincerely,  
**Your Learning Provider**

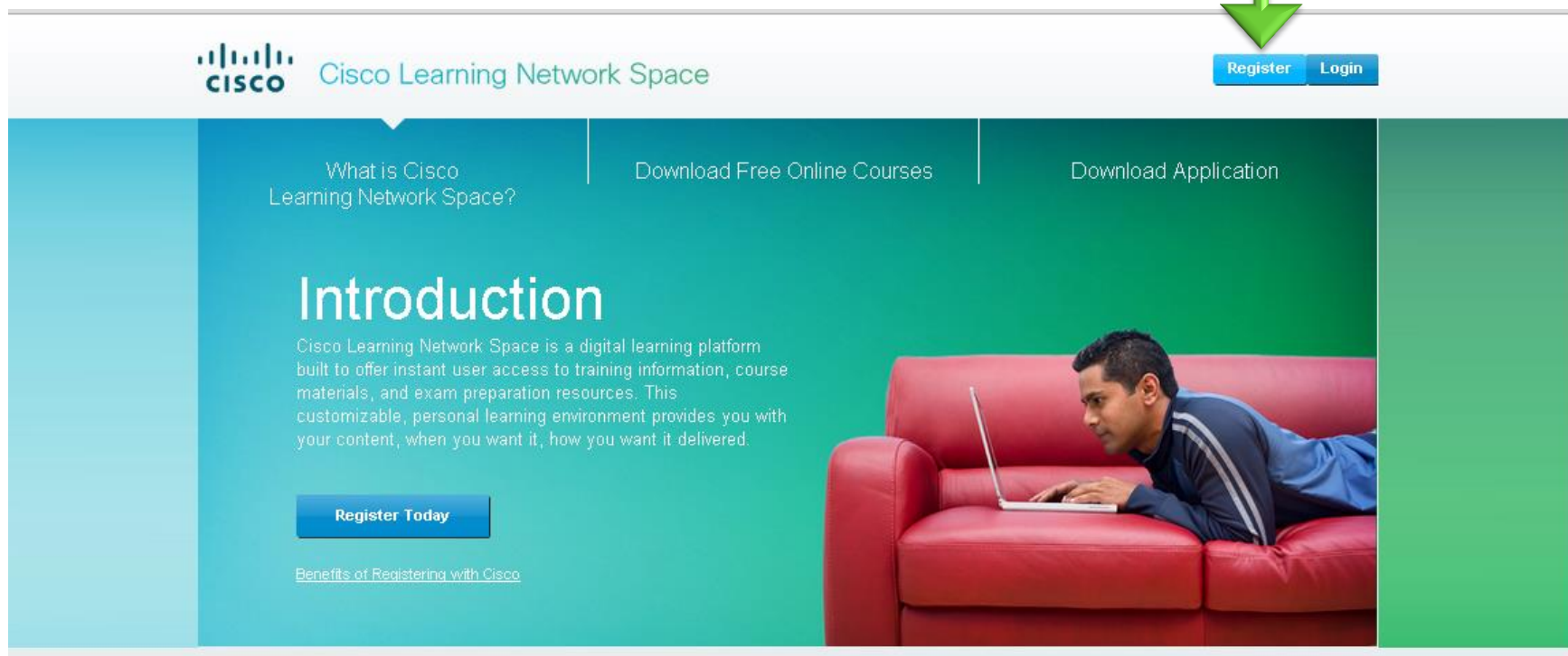
# System Requirements

## Cisco Learning Network Space – System Requirements

Memory	Recommended RAM: 4 GB
<b>Operating Systems</b>	<b>Browsers</b>
Windows: 7, 8	Firefox 19.0 or greater
	Chrome 18.0.x or greater
Mac OS X: 10.7.x/Lion, 10.8.x/Mountain Lion)	Firefox 19.0 or greater
	Chrome 18.0.x or greater
	Safari 5.1.7 or greater on Mac only

# Registration and Login

- Before you can redeem the access code emailed to you, you must first register with Cisco.com to establish a username and password (aka CCOID).
- The registration process was discussed in earlier slides.



The screenshot shows the Cisco Learning Network Space homepage. At the top left is the Cisco logo and the text "Cisco Learning Network Space". At the top right are two buttons: "Register" and "Login". Below the header is a navigation bar with three links: "What is Cisco Learning Network Space?", "Download Free Online Courses", and "Download Application". The main content area features a large "Introduction" heading, followed by a paragraph describing the platform as a digital learning platform for training, course materials, and exam preparation. Below the text is a "Register Today" button and a link for "Benefits of Registering with Cisco". On the right side of the main content area is a photograph of a man in a blue jacket sitting on a red sofa, using a laptop. A green arrow originates from the second bullet point in the text above and points directly to the "Register" button.

# Redeem the dBook

- After you log in to the Cisco Learning Network Space, click the **My Content** tab to navigate to your My Content page.



**CISCO** Cisco Learning Network Space

Welcome, J. TheStudent **My Content** Logout

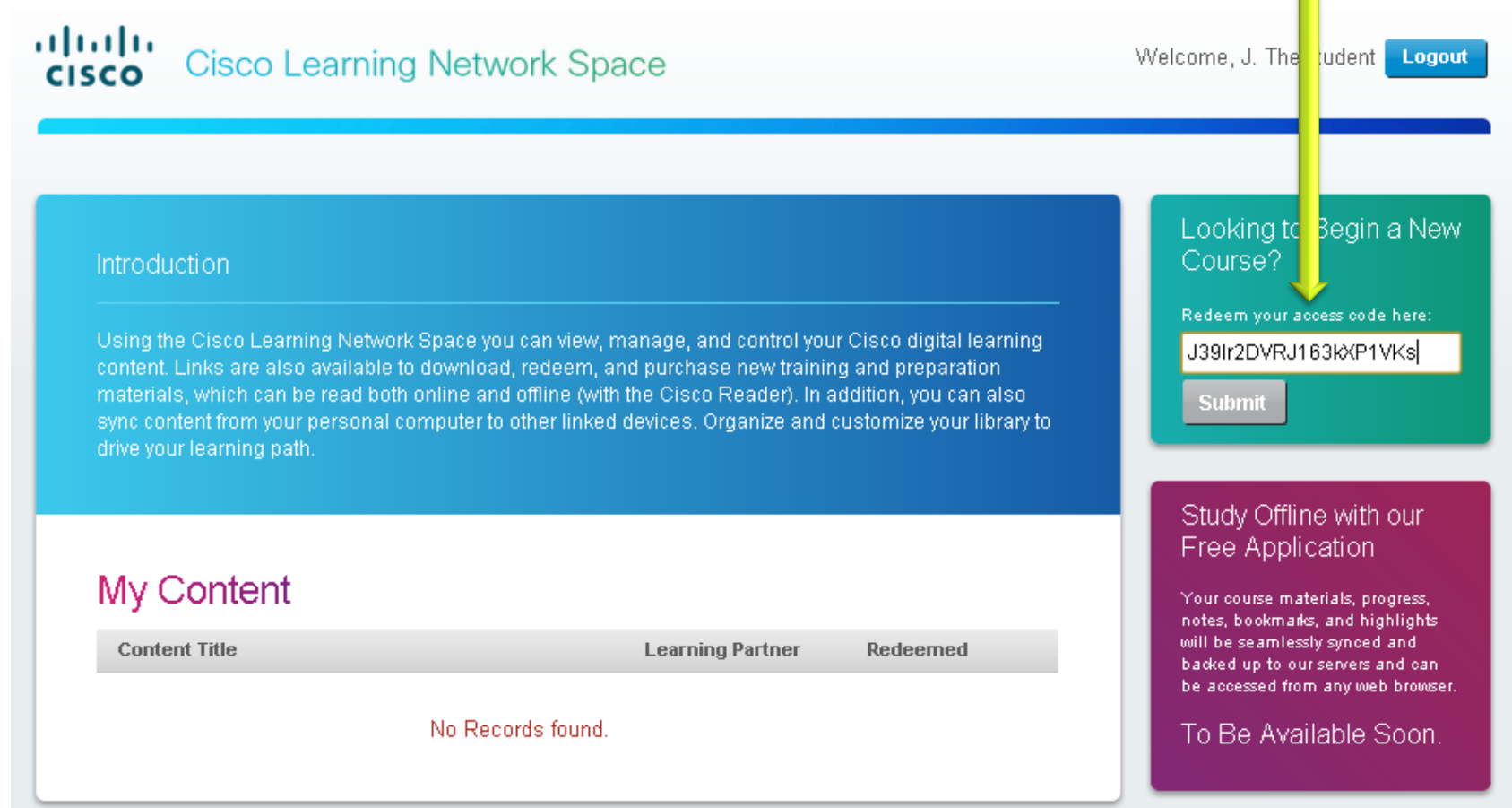
What is Cisco Learning Network Space? | Download Free Online Courses | Download Application

## Introduction

Cisco Learning Network Space is a digital learning platform built to offer instant user access to training information, course materials, and exam preparation resources. This customizable, personal learning environment provides you with your content, when you want it, how you want it delivered.

# Redeem the dBook

- To redeem your access code, copy it from the email you received and paste it into the **Redeem your access code here:** field.
- Click **Submit**.



The screenshot shows the Cisco Learning Network Space interface. At the top left is the Cisco logo and the text "Cisco Learning Network Space". At the top right, it says "Welcome, J. The Student" with a "Logout" button. The main content area is divided into two columns. The left column has a blue header "Introduction" and a white body with text about using the space. Below that is a section titled "My Content" with a table header: "Content Title", "Learning Partner", and "Redeemed". The table body contains the text "No Records found.". The right column has a green header "Looking to Begin a New Course?" and a white body with the text "Redeem your access code here:" followed by an input field containing the code "J391r2DVRJ163kXP1VKs" and a "Submit" button. Below this is a purple box with the text "Study Offline with our Free Application" and "To Be Available Soon."



# Open the dBook

- The My Content section will now display the individual components (modules/dbooks) of the redeemed student kit. In the example, both the Student Guide and Lab Guide are available to open.

To open the dBook, click the content title in the My Content section.



**Introduction**

Using the Cisco Learning Network Space you can view, manage, and control your Cisco digital learning content. Links are also available to download, redeem, and purchase new training and preparation materials, which can be read both online and offline (with the Cisco Reader). In addition, you can also sync content from your personal computer to other linked devices. Organize and customize your library to drive your learning path.

Access code redeemed successfully.

Content Title	Learning Partner	Redeemed	
AW-M-20140121-ICND1-2-D-SG	Interconnecting Cisco Networking Devices, Part 1 - Student Guide	CISCO	27 May 2015
AW-M-20140121-ICND1-2-D-LG	Interconnecting Cisco Networking Devices, Part 1 - Lab Guide	CISCO	27 May 2015

**Looking to Begin a New Course?**

Redeem your access code here:

Submit

**Study Offline with our Free eReader Application**

Your course materials, progress, notes, bookmarks, and highlights can be seamlessly synced and backed up to our servers and can be accessed from any supported web browser.

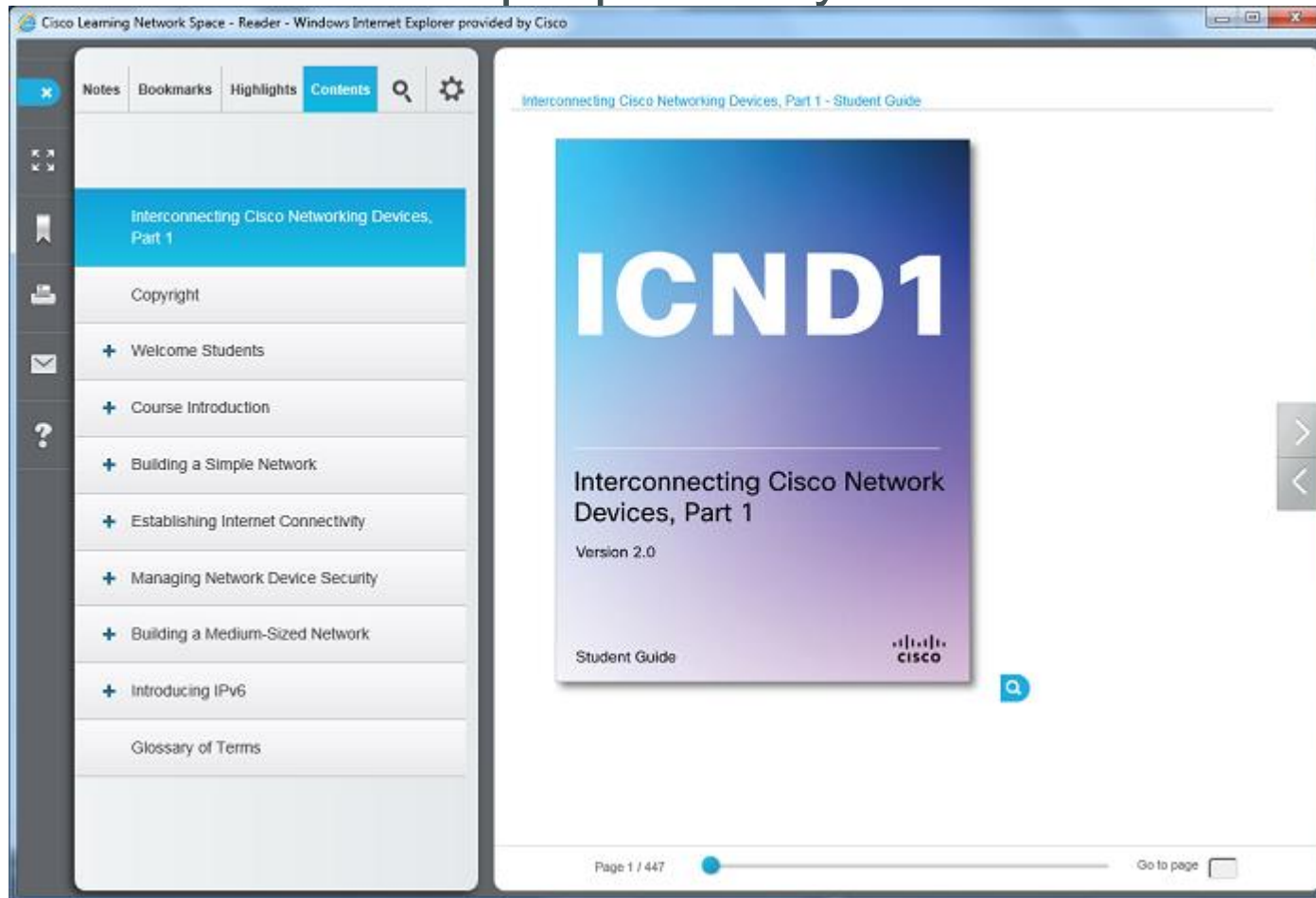
Download Application

Give Feedback    FAQ

End User License Agreement

# Open Online eReader

- The online Cisco eReader will pop open in a new window. Make sure to allow Pop Ups from your browser.



# Cisco Learning Network Space (CLNSpace)

Cisco eReader for iPad v2.1

Cisco eReader for Android v2.1

Cisco eReader for Windows v1.0.27

# Cisco eReader for iPad – Download

## System Requirements

- Supported Devices: iPad 3, 4, Air, Air 2, mini, mini 2, mini 3
- Operating System: iOS 6.1.3 and above

## Download Cisco eReader for iPad

- The app is available for download from the Apple/iTunes App Store.



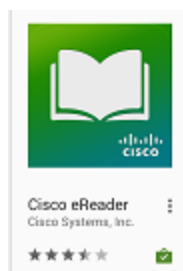
# Cisco eReader for Android – Download

## System Requirements

- Supported Devices: Nexus 7, 10
- Operating System: Android 4.2 and above
- Processor: 1.2 GHz Quad Core
- Memory: 2 GB RAM

## Download Cisco eReader for Android

- The app is available for download from Google Play.



# Cisco eReader for Windows – Download

## System Requirements

- Operating System: Windows 7, 8+

## Download Cisco eReader for Windows

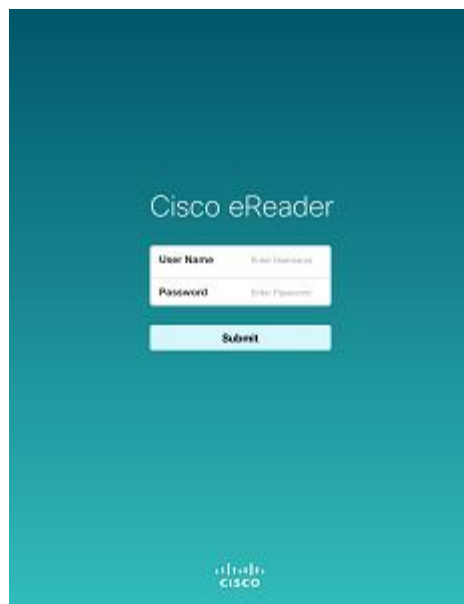
- The application is available for download from the Download Application tab on Cisco Learning Network Space (<https://learningspace.cisco.com>).



# Cisco eReader App – Startup

## Starting a Cisco eReader App for the first time

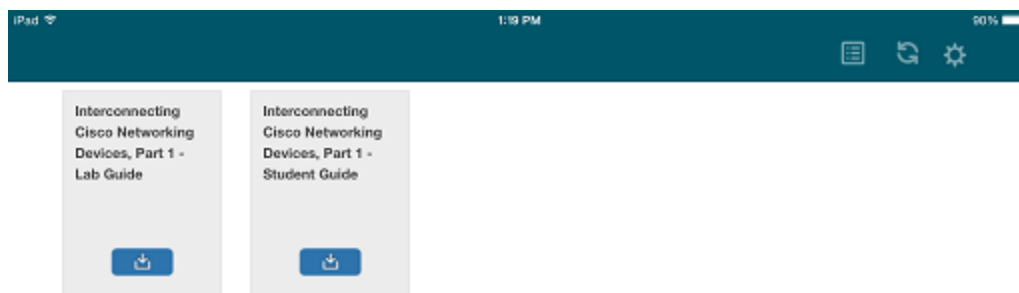
- You will need an internet connection the first time you start up any Cisco eReader App.
- Log in using your CCOID.



The screenshot shows the Cisco eReader login interface. It features a dark teal background with the text "Cisco eReader" at the top. Below this, there are two input fields: "User Name" with a small "Enter Username" prompt and "Password" with a small "Enter Password" prompt. A "Submit" button is positioned below the password field. At the bottom center, the Cisco logo is visible.

# Cisco eReader App – Your Library

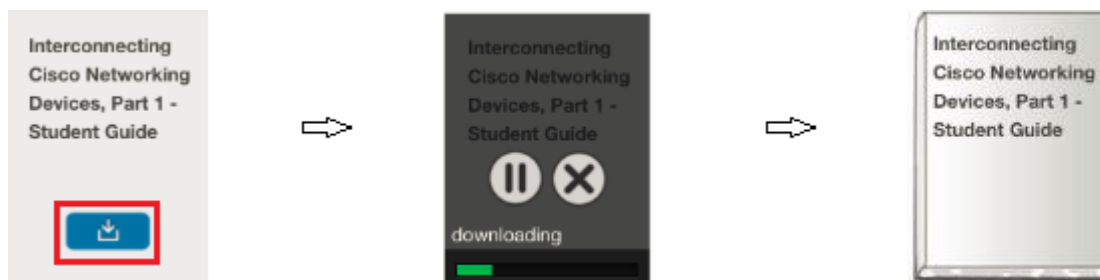
- Your Library will display the same list of redeemed dbooks as in your 'My Content' on Cisco Learning Network Space.





# Cisco eReader App – dBook Download

- Download the redeemed dbooks that you want to be available offline by tapping the download icon in the dbook image (leftmost image).
- The status bar will display the download progress. You can pause or stop the download, if needed (middle image).
- Tap the dbook when it is ready to read (rightmost image).



# Support

- If you did not receive the “Activation Info for Student Kit” email:
  - Please check your Spam / Junk folder.
  - If it is not there, please contact your Learning Provider.
  - If your Learning Provider confirms sending you the email, please contact our Support Team (see next slide).
- A FAQ, a more detailed Student Guide, and additional information can be found here:

<https://learningnetwork.cisco.com/docs/DOC-21189>

# Support

- For **system usage** questions, please send an email with a detailed description and screenshots to:  
[LearningSpace@external.cisco.com](mailto:LearningSpace@external.cisco.com)
- For help with Cisco Learning Network Space **problems**, please open a support case by clicking **Support** at the bottom left of the landing page or the "My Content" page after logging in to [Cisco Learning Network Space](https://learningnetwork.cisco.com) (<https://learningnetwork.cisco.com>). For quicker support, please include a detailed description and screenshots.

Thank you.

